

University of Utah  
INFORMATION TECHNOLOGY COUNCIL  
December 12, 2002

Members in Attendance: Sarah Michalak, Stephen Hess, Edward Barbanell, Paul Brinkman, George Brown, Martha Eining, Julio Facelli, Charles Grissom, Robert Kessler, Kay Howard, Dave Huth, Bill Jahsmann, Helen Lacy, Clifton McIntosh, Paula Millington, Tony Murillo, Dean Church for Jim Parker, Pierre Pincetl, Gary Rasmussen, Rita Reuseh, Stephen Reynolds, Nancy Staggers, Joe Taylor, Kevin Taylor, Joanne Yaffe Kjosness, David Zemmels.

I. Welcome:

Sarah Michalak welcomed everyone.

II. Approval of the Minutes of the Meeting held October 10, 2002

Minutes of the October 2002 ITC Meeting reviewed and approved with one amendment - Joanne Yaffe Kjosness was in attendance to the last meeting.

III. IT Plan Update

The IT Plan was reviewed for the committee by Kevin Taylor. The six IT Plan updates are outlined in Tab Number 2. IT Plan changes, as described, were approved by the committee. See Tab 2 and the attachment for details.

IV. Project Governance and ITC Steering Committees

Project Governance and ITC Steering Committees were reviewed with the council by Steve Hess. The creation of ITC committees to provide guidance and direction to project teams was recommended to the ITC members. With ITC approval, these committees would be formed to work on specific elements of the Campus Integrated IT Plan and will operate under the jurisdiction of the ITC. They will make regular reports at the ITC meetings. The proposed committees and chairs are:

- Portal Committee - Martha Eining, Chair
- Voice over IP / Next generation Voice - Wayne McCormack, Chair
- E-Commerce / Work Flow - Jim Parker, Chair this committee.
- Campus E-Mail Committee - Robert Kessler, Chair
- Authentication - Current chair is Dave Huth. An academic chair is being sought for this committee.
- E-Research - academic chair is being sought for this committee.

Steve proposed that these committees remain organized as long as is necessary to address the issues, but it is hoped they should be able to work through the issues and finish up in about three months. The council members approved the formation of the committees.

## V. Portal Update

The Portal project was reviewed for the committee by Paula Millington. Committee members reviewed the handouts in Tab number 5. Portal items being implemented reflect student survey results taken this last summer.

## VI. Committee Reports

Dave Huth - Authentication Committee Report

Dave Huth - ITAC Committee Report

Paula Millington - Web Master Committee Report

Kevin - Wireless Committee for Wayne Peay

## VII. Campus E-mail

Kevin Taylor presented the input from the campus All Managers meeting to the committee members. He reviewed the survey results covered in Tab Number 6.

## VIII. Associate VP Report "Outside In"

"Outside in." This is the philosophy that will drive campus IT efforts. We will do everything we can to understand student, faculty and staff needs from their "outside in" perspective and work to serve those needs in ways that clients expect to be served.

IPv6 address space is now available. Distribution issues will be discussed at the February ITC meeting.

IT Newsletter - The newsletter will be available from a link on Office of IT web page ([www.it.utah.edu](http://www.it.utah.edu)). It will also be delivered with phone bills.

The meeting adjourned at 1:30 p.m.

Judy Yeates recorded the minutes.