

University of Utah
Information Technology Council
Executive Committee
April 8, 2004
THE MINUTES

Attendees (or Representatives):

Ed Barbanell, Paul Brinkman, Norman Chambers, Chuck Grissom, Al Davis, Julio Facelli, Mark Fowles, Kay Harward, Steve Hess, Chris Hessing, Dave Huth, Dan Hutton, Bill Jahsman, Phil Johnson, Bret Jordan, Chris Kidd, Helen Lacy, Wayne McCormack, Clifton McIntosh, Sarah Michalak, Paula Millington, Grant Moulton, Gary Rasmussen, Rita Reusch, Terry Simons, Lisa Arbon Tagge, Joe Taylor, Kevin Taylor, Daniel Trentman, Pete van der Have, Mark Woodland

I. Welcome – Sarah Michalak

II. Minutes for February 12, 2004, were reviewed and approved.

III. Campus Wireless – Kevin for Wayne Peay

In a previous ITC meeting the wireless white paper was introduced, the information included in Tab 28 is a comprehensive version of the Campus Wireless Plan. The plan is divided into five sections and includes the goals, plans and rationale behind the campus wireless strategy; proposed Wireless Policy; current Best Practices; proposed Administrative Responsibilities and Support. The ITC is asked to review the information provided under this tab and to accept it as a framework for moving forward. The proposal was approved.

IV. One Card – Norm Chambers

On April 1st the One Card Office (U Card and ID Card Office) responsibilities moved from the University Controller's Office to the Auxiliary Services, under the direction of Norm Chambers. In addition to the One Card Office Auxiliary Services department provides support services to the campus at the University Bookstore, Commuter Services, University Student Apartment, Rice-Eccles Stadium, Jon M. Huntsman Center, Publications & Printing Services and two Child Care centers. Lisa Arbon-Tagge is the new manager of the One Card Program. This is an informational item and no action is required at this time.

V. Instructional Computing Recommendations – Clifton McIntosh

The Instructional Computing and Faculty Upgrade recommendation for 2004-2005 are outlined under Tab 30. The council members discussed the reasons for approving the proposals. Both proposals were approved.

VI. Report of Peer to Peer Activity – Dave Huth

Several months ago the ITC approved a procedure to limit or shape bandwidth, Dave reported that the measures set in place have not been very effective. In the interest of time, Dave will investigate other or new technologies and readdress them and policy issues at the next ITC meeting.

VII. Faculty Senate Resolutions – Steve Hess

The Faculty Senate has recently presented, passed or proposed two resolutions that impact campus IT groups. Tab 1 includes information on 1) Spam Resolution and 2) Preservation of Academic Freedom and Privacy Resolution. The council members discussed several aspects of the resolutions for clarity and asked that some items be returned to the Senate for further consideration. This is an informational item for the Council members.

VIII. – Electronic Classroom Fund Report – Helen Lacy

The information outlined in Tab 2 reflects a report of the activities of Instructional Media Services as directed by the IMS committee. The report shows the continuing progress in installing new classroom support technology and/or upgrading old equipment based on proposals provided from colleges. This is an informational item and action on the item is not required.

IX. Associate Vice President's Report

Clifton McIntosh has been directing the Instructional Computing group for the last few years and council members thanked Clifton for his service and wished him well as he prepares to leave on sabbatical.

Other Items reviewed:

*ITC/VP Process has been approved.

*Network backbone has been funded and will be in place by July.

*Password Reset – New process went live on 4/5/04 and is responding to 60 password resets a day and the numbers are expected to climb.

*Legal has approved “email” to be to official mean to communicate information to students.

*The Email Committee will receive vendor responses on June 17.

*The Cellular Committee will receive vendor responses to the campus email RFP on April 29th. More than one vendor may be selected.

Meeting adjourned

**Next Meeting is scheduled for August 12, 2004
At 12:00 Noon in the Dumke Board Room of the Eccles Broadcast Center**