

University of Utah
Information Technology Council
Executive Committee
August 12, 2004
THE MINUTES

Attendees (or Representatives):

Ed Barbanell, Norman Chambers, Tom Cheatham, Martha Eining, Julio Facelli, Paul Haanstad, Damian Hanks, Kay Harward, Steve Hess, Phil Johnson, Chris Kidd, Lisa Kuhn, Helen Lacy, Gary Levy, Jim Livingston, Wayne McCormack, Sarah Michalak, Paula Millington, Grant Moulton, Tony Murillo, Jim Parker, Wayne Peay, Jon Peters, Pierre Pincetl, Gary Rasmussen, Rita Reusch, Steve Scott, Joe Taylor, Kevin Taylor, Daniel Trentman, Jeff West, Mark Woodland, David Zemmels

I. Welcome – Sarah Michalak

II. Minutes for June 10, 2004, were reviewed and approved.

III. Special Thanks and Congratulations to Sarah Michalak – Steve Hess

Council members acknowledged and thanked Sarah for her many contributions to the University and the IT Council and wished her well on receiving her prestigious new appointment as University Librarian and Associate Provost for University Libraries, University of North Carolina at Chapel Hill.

Wayne McCormack has graciously agreed to be the new ITC Chair.

IV. Next Generation Voice Report – Kevin Taylor and Jon Peters

Following months of committee work the Next Generation Voice RFP Committee has selected a vendor. The system/vendor chosen is a partnership of three companies: The first company is Tadiran Telecom, a manufacturer of new systems; they will provide IP, digital and analog services and work with department to find their best solutions. The second company is Sprint Communications: the USA OEM of Tadiran Telecom products and one of 40 global manufacturing partners that Sprint has teamed with. The third company is Americom Technology, a dealer of Sprint Coral systems. Implementation has begun, the Department of Anesthesiology in the School of Medicine, the new Orthopedics Hospital in Research Park and the University Clinics will be the first departments to begin using the new system. This is an informational item for the council member, not action is required at this time.

V. U Marketplace Shopping Cart Proposal – Paula Millington

OIT Media Solutions group introduced their limited shopping cart application in August 2002, with transactions totaling over \$2 million served to date. University Software Licensing has distributed thousands of licenses using campus orders, U Purchasing Card, and Credit Cards. U Marketplace Shopping Cart has been successful. The proposal before the council is recommendation to allow investment in a more robust shopping cart application. The current application allows a single item purchase. The next version will allow multiple purchases to be made in a single transaction. Council members reviewed costs and time lines for the next step development and approved the recommendation. Additional backup information is provided in Tab 15.

VI. Reduced ACS Downtime and Increased Availability of Credit Card Processing – Joe Taylor
ACS has been making some equipment and technology improvements to shorten the downtime previously needed to backup their systems for data storage. Joe Taylor listed several steps already taken to significantly reduced downtime. Additional steps need to be taken to further reduce or eliminate downtime for certain applications. This is an information item for council members but suggestions were discussed to assist the downtime reduction project.

VII. Wireless Report – Wayne Peay

Council members were updated on the ongoing activities of the Wireless Committee and its efforts. Wireless Access notification stickers have been posted across campus on building and facilities where students, staff and faculty now have wireless access. Security issues were discussed by the council members; the committee is aware of those issues and is addressing those issues. Users are asked to follow recommended security practices to protect the network. The council members thanked the Wireless Committee members for the hours they have dedicated to moving the program forward. Council member can obtain additional information on wireless@utah.edu . Wireless Committee meetings are open and council members invited to attend to participate or just ask questions. Steve Hess indicated that any requests for student task forces for the purposes of implementing wireless access points should follow wireless committee recommendations as a requirement to receiving task force funds. This is an informational item.

VIII. Associate Vice President Report – Steve Hess

* OIT/NetCom Organizational Change – Council members were updated on the departmental changes and supplied with a new organization chart reflecting the reporting structure of the department.

* Performance Against Plan 2003/2004 – The handout under Tab 18 includes a list of IT and ITC accomplishments, Steve discussed the items with council members.

* Video On Demand Committee – The committee met this morning, representatives from several campus organizations were in attendance. Some of the items discussed were availability, support issues and funding issues. The committee will be meeting again soon to organize and assign sub-committee work.

* Strategic Plan for 2004/2005 – Under Tab 18 is a list of items on the strategic plan for this year, council members are asked to review the list and send any additional items, with campus wide impact, to Steve.

Meeting Adjourned

**Next Meeting is scheduled for October 14, 2004
At 12:00 Noon in the Dumke Board Room of the Eccles Broadcast Center**