

University of Utah
Information Technology Council
Executive Committee
October 14, 2004
THE MINUTES

Attendees (or Representatives):

Cathy Anderson, Ed Barbanell, Paul Brinkman, Tom Cheatham, Al Davis, Rod Daughetee, Martha Eining, Tom Fuller, Paul Haanstad, Steve Hess, Juli Hinz, Dave, Huth, Phil Johnson, Helen Lacy, Jim Livingston, Laurie MacMillan, Wayne McCormack, Grant Moulton, Tony Murillo, Wayne Peay, Pierre Pincetl, Rita Reusch, Larry Sanders, Tony Sarreto-Combe, Joe Taylor, Kevin Taylor, Daniel Trentman, Jeff West, Pete van der Have, Ray Wheeler, David Zemmels

I. Welcome and Introductions – Wayne McCormack

Wayne spoke briefly about the mission and accomplishments of the ITC during 2004. He also noted that there were several items on the agenda related to centralization of campus-wide communication efforts that may be discussed together due to the large number of agenda items for this meeting.

II. Minutes for August 12, 2004, were reviewed and approved.

III. Computer-Aided Facilities Management (CAFM) – Ray Wheeler

The council members were given an update of the Space Planning and Management departments CAFM project. The department hopes the three fold plan will provide central repository of information for the use of anyone one campus, to provide a link between types of data so that information can be accessed showing facility locations and to provide web-based access by authorized users to see all facilities. An RFP has been sent out and the process will proceed throughout October and November and a proposal will come back to the ITC in a subsequent meeting with a recommendation. This is an information item.

IV. Information Literacy – Wayne McCormack

Discussion on this item was postponed. It may be combined with another similar topic and will be presented at a later meeting. Background information can be reviewed in Tab 21.

V. Re-negotiation of PeopleSoft Contracts - Joe Taylor

Rumors have circulated regarding the Oracle take over of PeopleSoft complicating the expiration of the University's contracts with PeopleSoft and possible increase of maintenance costs and large increases of renewal costs. Tab 22 breaks down the challenges and solution and bonus' received from the timely negotiations with PeopleSoft, please review the information carefully. The contracts with PeopleSoft had to be renewed by the end of September so this is an information item for the council.

VI. Knowledge Management Concept Paper

Members are asked to review the concept paper included under Tab 23. It was proposed that the membership of this Knowledge Management Committee be increased. Council members were asked to let Steve know if they would like to serve on the committee. The committee will report at the December ITC meeting.

VII. Video on Demand Committee Report

Under Tab 24 is a report from the Video-on-Demand Committee, council members are asked to review it. The committee will report at the December ITC meeting.

VIII. Committee Report– Kevin Taylor

Campus E-mail Committee

RFP has gone out and the four of the vendors who responded will be presenting on November 9th and 11th. The November 9th presentations will be at the Gould Auditorium at the Marriott Library and the November 11th presentation will be at the Huntsman Auditorium.

Cellular Committee

The committee is continuing to work on the option of Personal reimbursements. Options are being sought to avoid tax issues for employees, faculty, and the University.

Next Generation Voice Committee

The NGV technology has been cut over at orthopedic center. There were some challenges and those are being worked through to reach resolution for the customer. Overall NGV should work out to be a good plan that works well for the U of U for the long term.

Wireless Committee– Wayne Peay

The committee is continuing to work on campus issues and has been assisted by a system at the Marriott Library which has set up a method to answer questions and help with problems. The committee is still moving forward and would like feedback and suggestions from council members, or to hear about the problems you've experienced. Please review the information provided on these committees under Tab 25.

IX. Student Computing Fees – Steve Hess

The College of Business has presented a formal request to use student computing fees for the deployment of the Student Wireless Network to be located in the BUC, CRCC and FAMB classroom buildings. It was also proposed that, due to the increased number of student laptops on campus, student computing fees be used to share the one-time cost of the campus backbone firewall at the distribution routers. Tab 26 includes information on both proposals. The council members discussed funding issues with existing allocation of budgets and how other departments are affected. They also discussed the proper use of student computing funds, how and for what items they should be used. The College of Business request and the Campus Backbone Firewall request were approved.

X. Unified Communications - Steve Hess

Through the Unified Communications Initiative we have the opportunity to provide services on the campus with wired and wireless networks, email, cellular/PDA devices. The ITC sub-committees have given input on the wireless deployment, email/calendar project and cellular phones/PDA devices that the services student, faculty and staff would like to have on campus. For the initiative to be successful the council was asked to approve the following actions

Next Generation Voice (NGV) – this solution will support the campus and will only replace current phones when colleges and departments request replacement or installation and will be collectively supported by campus.

Wireless - Wireless will be deployed campus wide for faculty, staff and students, it will be accessible anywhere on campus including offices and classrooms.

Email/Calendar/Scheduling – a central mail and calendaring system will provide native interface to the campus phone, wireless system, PDA, cellular phone and etc. It will provide campus wide directory, anti virus functions and spam filtering, 30 day back-up and campus wide email capability with attachments.

Cellular Phones – stipends will be given to employees who need a cell phone for their job. The determination of stipend plans will be made by the supervisor and an agreement of baseline service will be required. The employee will be billed directly for the cellular service and will be responsible for expenses beyond the baseline plan for equipment, long distance and personal calls.

Details for each item listed can be found under Tab27. Council members were asked to approve this direction for the university. Council approved motion.

XI. Campus IT Strategic Plan – Steve Hess

An updated IT Strategic Plan was discussed with the council. The members were asked to closely review page 13 and to give feedback to Steve. The plan has been changed to remove items that have been accomplished and to focus on the concept of campus unified communications. This item has been changed to an information item and will be discussed at the December ITC meeting.

Meeting adjourned

Next Meeting is scheduled for December 9, 2004
At 12:00 Noon in the Dumke Board Room of the Eccles Broadcast Center