

University of Utah  
Information Technology Council  
Executive Committee  
April 14, 2005  
THE MINUTES

Attendees (or Representatives):

Al Allred, Cathy Anderson, Adriel Barkholder, Paul Brinkman, Tom Cheatham, Al Davis, Martha Eining, Julio Facelli, Tom Fuller, Chuck Grissom, Paul Haanstad, Steve Hess, Dave Huth, Phil Johnson, Chris Kidd, Lisa Kuhn, Helen Lacy, Gary Levy, Laurie MacMillan, Wayne McCormack, Paula Millington, Grant Moulton, Tony Murillo, Jim Parker, Wayne Peay, Pierre Pincetl, Gary Rasmussen, Mike Robinson, Joe Taylor, Kevin Taylor, Daniel Trentman, Pete van der Have, Jeff West, Mark Woodland, Joanne Yaffe Kjosness, David Zemmels

I. Welcome and Introductions – Wayne McCormack

II. Minutes for February 10, 2004, were reviewed and approved.

III. Computer Aided Facilities Management (CAFM) – Pete van der Have

A CAFM presentation was made to the council members in February outlining the project to find a single application that would assist all entities whose activities related to managing systems, facilities and spaces on campus. After researching options to the desired plan Facilities Management has adjusted the course of action to find a better use of existing resources and to find a software package that will coordinate with PeopleSoft and provide the ability to share critical data.

Facilities Management, a RFP is ready to go out and an independent consultant is on board. Hopefully three or four vendors will respond with proposals by summer, the review process will move forward from that point. Consultants will help with design, power, water, sewer requirements and to define safety issues of utilities.

A Security System vendor has been selected to replace Logiplex the vendor is Johnson Controls. New equipment is gradually being installed across the campus. The Logiplex system will be completely phased out within 2 or 3 years.

Additional details are included under Tab 13. This is an informational item, no action is required.

IV. Grants Administration – Mike Robinson

The planning phase of the PeopleSoft Grants project was completed during March, and presented to the Grants Project Executive Steering Committee (ESC). The ESC approved moving forward with the project and approved funding for Phase I the Pre-Award project. Kick off for phase I is scheduled for early May. Additional information on the project can be found in Tab 14. This is an informational item, no action is required.

V. Campus Cellular Services – Kevin Taylor and Jeff West

Campus Cellular Service is a complicated issue that has been discussed at length in previous ITC meetings. Currently a trial is underway to test the viability of a salary additive program which allows cellular users to own their own cellular phone and service plan. Documents in Tab 15 include a memo that outlines the cellular plan and an application for participation. Jeff suggests that the form should be completed and used by current users. ITC members are asked to approve the memo that clarifies existing cell phone acceptable use policy. Council members approved the recommendation.

#### VI. Campus Wireless Update / ID Management Task Force Update – Dave Huth

Campus Wireless Update: The Wireless Committee is still working though several issues in conjunction with ITAC. Council members will be updated on resolutions at a future ITC meeting. Steve and Pierre have commented on ubiquitous computing, in addition to wireless as it applies to students and staff who require connectivity across campus. Concerns regarding wireless and network security were discussed by council members.

Identity Management Task Force will be meeting in Mid-April and will report to the council at the next meeting.

#### VII. Instructional Computing Funds and Faculty Upgrades / Electronic Classroom Funds – Steve Hess and Helen Lacy

Instructional Computing and Faculty Upgrade – Under Tab 17 are two spreadsheets outlining the Instructional Computing and Faculty Upgrade recommendations for 2005-2006. Also under Tab 17 is the Electronics Classroom Projects spreadsheet. Helen Lacy reviewed this information with the council members, the spreadsheet reflects the 42 applications received for funding, two applicants dropped but all others have been funded, college matching funds are allocated and projects are moving toward completion. Council members were asked to review and approve the proposed funding allocations. Recommendations were approved.

#### VIII. High Tech Classroom Definition – Steve Hess

New classroom facilities are under construction or in the planning stages, some of these classrooms will need high tech equipment. It is recommended that ITC approve the formation of a committee to define the requirements of the “high tech classroom”. The recommendation was approved; Helen Lacy will head the committee. Council members who would like to participate are to contact Helen Lacy or should refer members of their organizations to Helen if they would like a representative on the committee.

#### IX. ITS Storage Area Network and Backup Services Pricing – Pierre Pincetl and Kevin Taylor

Jim Livingston has developed pricing for storage and backup services provided from the new ITS SAN and Disk System. The prices are being offered to campus entities. Documentation with additional information is included under Tab 19. If there are any departments interested in the storage and/or backup services they can contact Jim Livingston. This is an informational item, no action is required.

#### X. Research Networks, Internet2 (I2), National Lambda Rail (NLR) – Julio Facelli

As of September 2004 everyone on campus is now able to access to I2, reports show that the majority of use is mostly research driven. The campus’ move from OC3 to OC12 in November 2004 went well. The U will connect to National Lambda Rail (NLR) this summer. NLR is gaining members around the country. Western Lights is a western regional group that is a similar but smaller group, related to NLR. Utopia is a municipal interlocal agency that is constructing fiber optic infrastructure to provide bandwidth to homes. The U is working with all of these groups to further enhance the capabilities and capacity of research networks. Additional information on all these groups is included in Tab 20. This is an informational item, no action is required.

#### XI. VP Report – Steve Hess

CCCC charges – This item was discussed at previous ITC meetings, it involves the ability to remove the CCCC charges from the individual telephone bill. Beginning in FY 2006, The CCCC, which funds the campus backbone network, will be disaggregated from phone bills. Starting July 1, the CCCC will be separated from telephone charges. The CCCC cost will be reallocated over time, based on both department head count and active IP addresses.

Video on Demand Committee Report – info on Tab 21 committee report – The committee is working on Best Practices and Policies. They are also working on a Request for Information (RFI) for video-on-demand providers. More information on this committee is available under Tab 21. There will be another committee update during the June ITC meeting.

Knowledge Management Committee - this committee is scheduled to meet in a two weeks and will have a report at the next ITC meeting.

Information Literacy Committee – is scheduled to meet today following the ITC meeting.

Meeting adjourned at 1:30 p.m.

Next Meeting is scheduled for June 9, 2005  
At 12:00 Noon in the Dumke Board Room of the Eccles Broadcast Center