

University of Utah
Information Technology Council
Executive Committee
April 13, 2006

THE MINUTES

Attendees (or Representatives):

Cathy Anderson, Kenning Arlitsch, Joe Breen, Paul Brinkman, Norm Chambers, Tom Cheatham, Al Davis, Tim Ebner, Mark Fowles, Tom Fuller, Carole Gassert, Paul Haanstad, Steve Hess, Dave Huth, Phil Johnson, Hayl Kephart, Chris Kidd, Lisa Kuhn, Helen Lacy, Gary Levy, Jim Livingston, Laurie MacMillan, Wayne McCormack, Paula Millington, Joyce Mitchell, Mike Morgan, Bryan Morris, Joyce Ogburn, Brent Park, Jim Parker, Pierre Pincetl, Rita Reusch, Steve Reynolds, Jessica Stokes, Joe Taylor, Kevin Taylor, Daniel Trentman, Jeff West, Chuck Wight, Joanne Yaffe, Dave Zemmels

I. Welcome and Introductions – Wayne McCormack

- II. Minutes for February 9, 2006, were reviewed and approved with a notation on item six, second paragraph, it should read council members approved the action in principal, as recommended. Additional investigation was recommended and the item is to be readdressed at the next ITC meeting.

III. Data Steward Council – Kevin Taylor

This topic is returning from the February 2006 ITC meeting. It was proposed that a Council of Data Stewards be established and that the council focus is to be on Data Steward roles and responsibilities, data management responsibilities and data accessibility requirements and responsibilities. Gary Levy presented optional Data Steward models to be considered by the Data Steward Council when defining roles and responsibilities of the Data Steward members. It is recommended that the ITC approve the formation of a Campus Council of Data Stewards with the mission, function and goals as defined under Tab 4. The ITC approved the recommendation with provision that the Council of Data Stewards will report to the ITC and further recommended that Gary Levy be added to the Council of Data Stewards membership.

IV. Ubiquitous Wireless – Dave Huth

On behalf of ITAC, Dave Huth sought guidance from ITC regarding the definition of “ubiquitous” wireless connectivity on campus. Different campus entities have questioned the role of “insecure” wireless connections. The following definition was proposed and approved by ITC:

Ubiquitous Wireless is defined as campus-wide encrypted and authenticated wireless coverage providing persistent connections in transit.

ITC also tasked the wireless group with recommending a solution for unauthenticated wireless access to support spontaneous wireless access (hot spots). The current solution (insecure.utah.edu) is not a requirement. Devices not capable of encrypted connections can utilize hot spot wireless.

V. Instructional Computing
Faculty Upgrades
Electronic Classroom Funds

Instructional Computing information, Faculty Computing Recommendations and Electronic Classroom Funds outlined in the tables and committee reports under Tab 6 were reviewed by council members. It is recommended that ITC approve the proposed funding allocations. Proposal was approved. The complete instructional computing budget will be presented at the June ITC meeting.

VI. University Webmaster – Paula Millington
Portal Platform Migration
Enterprise Web Content Management System

Portal Platform Migration Status

The student and patient portals are on track to migrate from Novell to the Vignette platform by the June 30th target date. To minimize migration risks, only existing functionality will be migrated for the June release. No student preferences or data will be automatically migrated; students affected by migration will be contacted to see if they need assistance with the migration process.

Enterprise Web Content Management System

At the February 2006 ITC meeting council members voted to support the concept of implementing an enterprise web content management system. Since the February meeting the proposal was presented at CAD and the Web Advisory Committee meetings where it received approval to find a standards-based, mission-critical architecture supporting an enterprise solution. Members of CAD and the Web Advisory Committee were very interested in knowing how soon a Web Content Management System will be available, how much it is going to cost and how it will accommodate the colleges that currently have or are developing content management systems. Detailed information is provided under Tab 7. It is recommended that ITC approve the project to implement an enterprise web content management system as proposed at the February 2006 ITC meeting. Proposal was approved.

VII. Campus Data Center Committee Report – Steve Hess

Due to time constraints the committee report will be presented at the next ITC meeting. The committee report can be reviewed under Tab 8.

VIII. Updated E-Mail Policy –

This item was addressed at the December 2005 ITC meeting. The policy presented in December did not reflect all changes recommended and accepted by ITC members. The finalized version, under Tab 9 reflects the requested changes and governs the operation of the OIT-managed U-Mail system. It is recommended that ITC members approve the revised E-Mail operational policy. Recommendation was approved.

IX. Project Reports – Steve Hess

Due to time constraints the project reports will be presented at the next ITC meeting.

X. Associate Vice President Report

Due to time constraints the Associate Vice President Report will be presented at the next ITC meeting.

Meeting adjourned

Next Meeting is scheduled for June 8, 2006
At 12:00 Noon in the Dumke Board Room of the Eccles Broadcast Center