

University of Utah  
Information Technology Council  
Executive Committee  
June 8, 2006  
THE MINUTES

Attendees (or Representatives):

Cathy Anderson, Fredrick Albright, Ed Barbanell, David Blackburn, Paul Brinkman, Joe Breen, Norm Chambers, Dean Church, Al Davis, Tim Ebner, Martha Eining, Julio Facelli, Tom Fuller, Daniel Gorrell, Paul Haanstad, Demian Hanks, Kay Harward, Marv Hawkins, Steve Hess, Sandy Hughes, Dave Huth, Phil Johnson, Hayl Kephart, Chris Kidd, Lisa Kuhn, Nancy Lombardo, Laurie MacMillan, Paula Millington, Joyce Mitchell, Mike Morgan, Tony Murillo, Joyce Ogburn, Brent Park, Jim Parker, Antonio Serrato-Combe, Amy Shine, Kathy Sward, Kevin Taylor, Daniel Trentman, Jeff West, Chuck Wight, Mark Woodland, Joanne Yaffe

I. Welcome and Introductions – Steve Hess (Wayne McCormack excused)

II. Minutes for April 13, 2006, were reviewed and approved.

III. BRASS and FYSC Merge – Dean Church

The process to combine BRASS and FYSC is being discussed. Dean Church updated the council members on the purpose of each process and the benefits for merging the processes.

Work is being done to identify the scope and necessary components to facilitate a merger of the two systems. Phil Johnson indicated that a similar system is being developed to track headcount for the HR department; it might be a possibility to fold the HR system with the BRASS/FYSC system at a future date.

This is an information item. No action is required at this time.

IV. Instructional Computing – Final Budget – Steve Hess

Information under Tab 11 is the proposed Instructional Computing Program budget for FY 2006-2007. All budget categories are included. Recommendations for student lab and wireless spending were reviewed at the April 2006 ITC meeting.

It is recommended that the ITC review and approve the proposed budget. The proposal was approved.

V. Data Center Committee Report – Mike Morgan

A Data Center Committee was formed with the approval of the ITC. The Committee is charged to inventory data center resources and make recommendations to ITC to maximize the use of the assets, to assess the campus needs for data center capacity, standards and security, and to prepare future plans and make recommendations. The Committee prepared documentation on their findings; the information is outlined under Tab 12. Council members discussed the Committee findings and would like the Committee to give an update at the next ITC meeting.

This is an information item. No action is required at this time.

VI. National Lambda Rail – Steve Hess

The University connected to National Lambda Rail on May 1, 2006. A press announcement that was released by the University Public Relations department on May 31, 2006 can be reviewed under Tab 13. Council members reviewed the information provided.

This is an information item. No action is required at this time.

## VII. Cyber Infrastructure Committee Report – Steve Hess

The Cyber Infrastructure Committee presented information at the April 2006 ITC meeting. They were asked to provide additional information to the Council members regarding the survey performed to identify current and future cyber infrastructure needs. Additional survey information was provided to the Council members and is outlined under Tab 14. The Committee will be working on a report over the summer that includes the survey results as well as other information collected by Committee members and will be sent to Vice Presidents Dave Pershing and Lorris Betz. Committee members have been asked to continue to work on the project for an additional year.

This is an information item. No action is required at this time.

## VIII. Campus Strategic Plan and Progress – Steve Hess

As previously requested, the Strategic Plan has been updated for Council members' review. Significant progress has been made toward the goals and recommendations that were approved for 2006; the Campus Plan has been outlined for Council members to review under Tab 15. Council members are encouraged to review the existing Strategic Plan and make new recommendations or changes to the plan. OIT is preparing the FY 2007 plan for a draft presentation at the August ITC meeting.

It is recommended that ITC members forward recommendations and alterations to the Campus Plan to Kevin Taylor.

## IX. Project Reports

### Email – Dave Huth

The email project is moving forward. It is calculated that there are approximately 7400 staff members using the system on a daily basis. A large number of participants will begin using the system; they will include students, visitors, alumni and faculty. The Health Science group, Stadium, Planning and the Bookstore plan to begin the migration process this summer.

### Next Gen Voice – Kevin Taylor

NGV systems are continuing to move through the installation process; approximately 3000 connections have been completed, mostly for Health Sciences. The next group to cut over to NGV will be the Moran II Center. Most UHC clinics have cut over. Cut over processes have been streamlined and are going smoothly.

### Wireless – Dave Huth

Council members asked questions about ubiquitous wireless access and hotspots at the last ITC meeting. The Wireless Committee has reconvened and they are working on the issues and will have a report at the next ITC meeting.

### Content Management – Paula Millington

The Content Management Proposal has gone to Dave Pershing for his review; he presented the proposal to CAD for their review. CAD also approved the proposal. The process is scheduled to start up in July.

Proposed agenda items for upcoming ITC meetings:

Short presentation on Campus Networks

Campus Directory – process improvement suggestions

Vice President Report – Steve Hess

The Commissioner of Education for the State of Utah came to the University to ask that the U provide assistance to the Board of Regents. At the request of the University Administration, Steve Hess agreed to provide assistance with several IT projects. The agreement began in November of 2005 and will continue for at least two years. Several large projects have already been accomplished.

Meeting adjourned.

Next Meeting is scheduled August 24, 2006  
At 12:00 Noon in the Dumke Board Room of the Eccles Broadcast Center