

University of Utah
Information Technology Council
Executive Committee
February 8, 2007

THE MINUTES

Attendees (Guests or Representatives):

Cathy Anderson, Kenning Arlitsch, Clint Bailey, Mark Bergstrom, David Blackburn, Paul Brinkman, Norman Chambers, Thomas Cheatham, Dean Church, Tim Ebner, Julio Facelli, Tom Fuller, Carole Gassert, Daniel Gorrell, Chuck Hansen, Kay Harward, Steve Hess, Dave Huth, Hayl Kephart, Lisa Kuhn, Helen Lacy, Gary Levy, Trevor Long, Paula Millington, Joyce Mitchell, Ken Nye, Larry Okun, Brent Park, Jim Parker, Wayne Peay, Joshua Poulson, Rita Reusch, Steve Reynolds, Antonio Serrato-Combe, Joe Taylor, Kevin Taylor, Chad Thurman, Daniel Trentman, Jeff West, Chuck Wight, Joanne Yaffe, Dave Zemmels

- I. Welcome and Introductions – Joyce Mitchell
- II. Minutes for December 14, 2006, were reviewed and approved.
- III. Draft Institutional Data Management and Access Policy – Chuck Wight

The draft policy was written to address issues regarding access to administrative institutional data such as those housed in ACS, University Development Office, University Health Care, etc. Information maintained on individual planners, PDAs, email contact list and etc are not covered under the policy. Policy regarding sensitive or critical data is not covered under the policy; these issues are addressed in PPM 1-18. Access to institutional data is subject to the requester's ability and willingness to comply with all University regulations, as well as state and federal laws. This policy seeks to address the appropriate balance between IT security and access.

Chuck Wight reviewed each section of the draft Institutional Data Management Access Policy with Council members, it is located under Item III, page 4, Council members discussed the policy and procedures to access data and steps to follow if access is denied.

The following items are suggestions made by ITC members:

1. Data access denial incidents are reported to the CIO in a timely manner
2. Council of Data Stewards and Data Administrators are to define procedures and policy to the Information Stewards so that they are able to complete their tasks.
3. Funding should be identified if the policy causes more costs to be incurred within departments.
4. Titles of positions and roles should be simplified into plain English where possible.
5. Post the names of the Data Stewards and their areas of responsibility so those seeking data will know who to go for access.

It is recommended that ITC approve the policy, Council members approved with the recommendations listed above and ask that the policy be brought before the Council at a future meeting. One member abstained.

IV. Proposed Changes to FY 2007 Campus IT Plan –

It is proposed that the following topics be added to the Campus IT Plan, each is outlined for Council members to review under item number IV, pages 9 through 17:

1. Permanent Data Center Planning
A proposed 100,000 GSF new building that will support National Institutes of Health cluster; other research computing efforts; administrative systems and electronic mail, health sciences systems, etc.
2. The Unification of Campus Authentication Directories
This item is discussed more fully in the Oracle Insight Assessment section to follow.
3. Campus Portal Services – Workplace Architecture
This topic was addressed during the December ITC meeting regarding workplace architectures which focus on ultimate consumers needs for information/data and integrated services.
4. Data Warehouse/Data Mart Functions

The Data Steward Council is working on the Data Warehouse/Data Mart issues in conjunction with data access and management policy.

It is recommended that ITC approve the Campus IT Plan amendments as proposed. ITC approved.

V. Oracle Insight Assessment Results – Dave Huth

During September 2006, the University invited Oracle to participate as a 3rd party in an assessment of the University's identity management infrastructure. The assessment addresses key points which include achievements to date, challenges that remain unresolved including user provisioning and de-provisioning. Assessment recommendations and slides presentation are outlined under Item V on pages 21 through 28.

It is proposed that ITC approve the recommendations. ITC approved.

VI. Content/Context Management – Paula Millington

One of the first content/context management projects that will roll out is for the College of Engineering. The system uses authoritative information in different ways to accomplish goals of the University and the College. By managing the context of faculty content types a project will be able to create public facing faculty web pages, research pages and Faculty Activity Reports. Additional information and presentation is available for review under Item VI pages 29 through 38.

Campus Deans have approved the content/context management approach, it is proposed that ITC approve this direction and ratify the Deans vote of support. ITC approved the proposal.

VII. Distance Education and Web CT – Steve Hess

As a result of reported problems and complaints from students and faculty regarding WebCT a group convened to discuss the place of Web CT in the University's course management and distance learning strategies. The group consisted of Chuck Wight, Joyce Ogburn, John Desha, Bryan Peterson, Steve Hess and Cory Stokes. This group hopes to address issues of concern with Blackboard and the roll of WebCT. The outline under Item VII on page 39 lists specific items for consideration.

It was recommended that the broader topic of distance learning be addressed, to include distance education strategies beyond the use of tools such as WebCT.

Distance Education and WebCT will be on the agenda for the next ITC meeting. Additional information will be discussed at that time.

This is an information item. No action is required at this time.

VIII. UMail Progress Report – Dave Huth

To date 18,000 student email addresses have been converted to UMail, 27,900 users have logged into their UMail account and at any given time 15,000 users are concurrently logged in to UMail. Additional information is provided for Council members to review under Item VIII page 40 through 42.

This is an information item. No action is required at this time.

Meeting Adjourned

The next meeting is scheduled for April 12, 2007
At 12:00 Noon in the Dumke Board Room of the Eccles Broadcast Center