

University of Utah
Information Technology Council
Executive Committee

December 13, 2007

THE MINUTES

Attendees (Guests or Representatives):

Dave Adams, Rick Anderson, Ed Barbanell, Craig Bennion, Joe Breen, Paul Burrows, Norm Chambers, Thomas Cheatham, Dean Church, Cliff Drew, Vaughn Durfee, Tim Ebner, Julio Facelli, Tom Fuller, Carole Gassert, Demian Hanks, Julia Harrison, Kay Harward, Steve Hess, Dave Huth, Phil Johnson, Chris Kidd, Lisa Kuhn, Helen Lacy, Nancy Lombardo, Trevor Long, Kimball Lovin, Wayne McCormack, Paula Millington, Joyce Mitchell, Tony Murillo, Lonnie Norton, Ken Nye, Larry Okun, Brent Park, Jim Parker, Rita Reusch, Brent Schneider, Joe Taylor, Kevin Taylor, Daniel Trentman, Mindy Tueller, Robert White, Joanne Yaffe, David Zemmels

I: Introductions and Welcome – Joyce Mitchell

II: Approval of the Minutes – October 18, 2007 Minutes - Approved

III: U Training Consortium – Margo Beecher

Earlier this year ITC approved funding to assist the U Training Consortium by funding the creation of a website to promote training opportunities. The website makes it much easier to find training opportunities that are offered by many different campus departments. A demo of the website was viewed by council members. This is an information item. No action is required at this time.

IV: Degree Completion Program – Ed Barbanell

Undergraduate Studies is currently using the Degree Audit Reporting System (DARS) to present students with information needed to work toward graduation in their selected majors. Plans now include the acquisition of a set of tools to facilitate academic advising and planning. Two software tools have been evaluated, Degree Completion Planner (DCP) and Degreeworks. DCP was chosen as the vendor who will best provide the tools and support needed to facilitate better advising and curricular planning with the least intrusion on existing systems and functionality. Funding has been allocated. It was recommended that ITC support the acquisition of Degree Completion Planner. The recommendation was approved.

V: Campus Wireless – Dave Huth

Two wireless topics were discussed.

Wireless devices have been purchased to serve a variety of applications including inventory scanners, point of sale devices, etc. In some cases these have been purchased without adequate research regarding potential compatibility issues with the campus wireless infrastructure. In some cases network incompatibility has been discovered after the purchase had been made. It is recommended that ITC members advise staff members

within their organizations to involve the campus wireless professionals during the planning phase for acquisition of wireless devices. Also, the Wireless Committee will improve communication regarding compatibility issues, to facilitate better decision making for the purchase of wireless devices.

In 2005 the ITC defined “ubiquitous,” wireless service to mean campus-wide authenticated, encrypted and persistent connections. “Ubiquitous” service included the service known as uconnect. At the same time, there was a need for a more open service which came to be known as “hotspot” service. Hotspot service was intended to serve transient network users attending conferences, or visiting campus for a variety of reasons. Hotspot was not originally intended to be a campus wide service offering. The Wireless Committee has debated whether or not hotspot should be installed campus wide and they are now recommending that hotspot be installed wherever OIT is providing wireless services. This will require a redefinition of “ubiquitous” wireless to include hotspot service. It is recommended that ITC approve the Wireless Committee proposal that hotspot coverage be made available wherever OIT is providing wireless service. ITC approved the recommendation but would like to review this topic again in six months.

VI: Distance Education – Interim Report – Helen Lacy and Carole Gassert

The State Board of Regents has seven categories by which it defines its distance education Delivery Tree: 1) Face to face, 2) Technology Enhanced, 3) Correspondence, 4) Broadcast, 5) Interactive Audio/Video, 6) Outline, and 7) Electronic Media. The University of Utah has been reporting on four of these methods plus three distance education methods which are included in Attachment 2. The Distance Education Task Force will seek to recover data regarding the other three methods and will be making the information available in the near future. Additional information is available for review in the attachment starting on page 16. The Distance Education Task Force is scheduled to meet today and will report to ITC at a future meeting. This is an information item. No action is required at this time.

VII: Technology Classroom – Steve Hess and Helen Lacy
Status Report on the Evolution of U of U Classroom Technology

Currently there are two types of classroom technology configurations at the University: General Purpose Classrooms and Enhanced Classrooms. There are 190 General Purpose Classrooms and approximately 500 other spaces which may be used for instruction, which include labs, conference and seminar rooms. 81% of these rooms have projection equipment installed. The attachment on page 24 includes additional information on Enhanced and General Purpose Classrooms. Instructional Media Services is planning for the next generation of technology for classrooms. The planning process includes interviews with faculty and administrators regarding future needs. Before ITC approves any recommendation, additional information will be presented and discussed in a future ITC meeting.

VIII: Media On Demand – Kevin Taylor

The Media on Demand Committee has been working to address the increased demand for video streaming services. The information included in the attachments starting on page 27 illustrates the growth that is taking place on campus. The demand is increasing without an increase in funding for personnel, systems or software. The MOD Committee is seeking ITC support to identify funding resources to meet the increased demand for streaming video services on campus. Budgets will be prepared to address current and growing needs for video streaming. ITC voted to support this effort.

IX: Academic Computing Requests / Faculty Upgrade Inventory – Steve Hess

Letters and request forms will be sent out soon. The new format that was discussed and approved by ITC will be used. Each college or department should be sure to perform the faculty computing inventory that was requested. ITC members are requested to ensure that all organizations have completed a faculty computing inventory/survey in preparation for applying for funds for faculty computing should be available. The survey is online at <https://vovici.com/wsb.dll/s/2679g2ce20>.

X: Campus Laptop Program – Craig Bennion

A growing number of colleges and departments are considering the possibility of requiring that students be equipped with a laptop computer. The Campus Laptop Committee has been organized to address different approaches that might make the requirement possible. The committee has been looking at increased usage of laptop use on campus and the use of wireless to connect to the internet. The committee's investigation has discovered that a laptop program is possible to manage if there enough departments and colleges are interested. IT could manage network services, the Bookstore would provide equipment and library helpdesks would offer end-user support. Council members discussed support standardization, policy adjustments and funding. It is proposed that ITC support the recommendations of the Laptop Committee. The recommendation to support the committee recommendations was approved.

XI: Project and Portfolio Management – Kimball Lovin

Topic postponed due to time constraints.

XII: Web Content Improvement – Paula Millington

Topic postponed due to time constraints.

XIII: Impact of IT on Higher Education – Steve Hess

Topic postponed due to time constraints.

Meeting Adjourned.