
MINUTES OF THE INFORMATION TECHNOLOGY COUNCIL
HELD APRIL 9, 2009

ATTENDEES:

Council Members in Attendance:

Kenning Arlitsch, Mark Bergstrom, Andy Black, Paul Brinkman, Norm Chambers, Tom Cheatham, Dean Church, Tim Ebner, Julio Facelli, Chuck Hansen, Steve Hess, Dave Huth, Lisa Kuhn, Helen Lacy, Jim Livingston, Nancy Lombardo, Trevor Long, Joyce Mitchell, Ken Nye, Joyce Ogburn, Larry Okun, Brent Park, Brent Schneider, Jean Shipman, Joe Taylor, Kevin Taylor, Daniel Trentman, Jim Turnbull, Jeffrey West, Chuck Wight, Joanne Yaffe

Guests and Other Attendees:

Dave Adams, Mark Beekhuizen, Jill Brinton, Steve Corbato, Jeremiah Duck, Richard Glaser, Demian Hanks, Brad Ledbetter, Randy Madsen, Pam Mollner, Mark Potter, Allyson Mower, Mark St. Andre, Mindy Tueller

INTRODUCTIONS AND WELCOME – JOYCE MITCHELL

I. MINUTES FOR FEBRUARY 12, 2008 WERE APPROVED.

II. CIO REPORT – STEVE HESS

Impact of Federal Stimulus:

Higher Education has the opportunity to access federal funding through the Recovery Act. There are several opportunities to apply for the new funds; the difficulty is in knowing where to apply for funding and what the requirements are to receive the funds. There are several groups on campus who are researching the best ways to find the details for acquiring available funds, Council members can contact the Office of the VP for Research for research funding questions; Joyce Mitchell or Jim Turnbull for health-related funding; and Steve Corbato or Steve Hess for cyberinfrastructure-related funding.

This is an information item. No action is required at this time.

III. INSTRUCTIONAL COMPUTING FUNDS, FACULTY UPGRADES, E-CLASSROOM

INSTRUCTIONAL COMPUTING FUNDS: ITC meeting materials outline the requested, recommended and the total funding of Student Instructional Computing Funds, each request also includes an explanation of the funding decision. A funding breakdown is listed for all of the departments and colleges who requested, or have requested funds in the past.

It is recommended that ITC approve the recommendations of SCAC. Recommendation was approved.

FACULTY EQUIPMENT UPGRADES: Overall the committee feels that this is a multi-million dollar problem and trying to plug the holes with \$100K is futile but the committee did make some allocation recommendations. The committee report is also detailed in the ITC meeting materials. Council members discussed the allocation recommendations as well as department matching funds, and who is responsible to address the huge need for funding for faculty computers. Council members reported that some departments are using overhead money for faculty computers and some have been seeking research money. Due to legislative cutbacks, additional funding will be hard to find.

It is the intent of the committee to continue to search for additional money for the faculty equipment upgrade program. The motion was approved.

ELECTRONIC CLASSROOM REQUESTS: The E-classroom committee report is outlined in the ITC meeting materials for review by the Council members. The committee was able to meet the requests submitted and the committee was even able to fill some requests that came in following the deadline.

It is recommended that ITC approve the recommendations of the E-classroom committee. Recommendation was approved.

IV. APPLICATION DEVELOPMENT AND DATA ARCHITECTURE-DAVE HUTH AND RANDY MADSEN

The University currently supports a highly decentralized application development environment where departments develop a wide range of applications and software development processes. A successful application development process requires a complete, accurate and well defined set of institutional data and a standardized mechanism to access the data. Also, applications developed to automate business process require consistent and robust, University accepted procedures. All too often application development and business services are difficult to coordinate and encourage duplication. Because there is not a clear picture of the application process Steve Hess initiated an effort to explore application development issues; the effort was led by Randy Madsen.

A report of the committee findings is included in the meeting materials and was discussed by the Council members. The recommendation of the committee is to create uniform procedures for campus wide data management and coordinated service oriented application development, for which the CIO will be accountable. Additionally the CIO will be recognized as the cognizant authority for master data management and application development strategies and will identify responsible individuals who will administer the plan. The committee also recommended establishment of three additional committees needed to establish the business requirements that the enterprise architecture group will follow.

Recommendations, with suggested rewording, were approved.

V. INSTITUTIONAL REPOSITORY AND LIBRARY SCHOLARLY COMMUNICATION STEERING COMMITTEE – ALLYSON MOWER

The ITC members reviewed the mission, goals, membership and topics being addressed by the Institutional Repository and Library Scholarly Communication Steering Committee. Information was provided to Council members on the multi-purpose website that is under construction and the information that will be available once the website is complete. Information was also provided on campus locations or who to contact on campus for services. Additional information is provided in the meeting materials.

This is an information item. No action is required at this time.

VI. CAMPUS WIRELESS – JIM LIVINGSTON

The campus wireless direction still includes the term “ubiquitous” campus wide wireless coverage. Over the last year the wireless committee has conducted a RFI to analyze the wireless vendors with the intent to find one vendor would be selected as the provider of campus-wide wireless connectivity to meet the ubiquitous goal. Currently two solutions are being used, Trapeze on lower campus and Aruba on HSC campus. The two solution scenario has caused roaming problems that, it is hoped, will be solved with a single wireless provider. It would be cost prohibitive to choose either Trapeze or Aruba. Cisco replied to the RFI and is offering a less expensive solution that will bring us to the 802.11n standard. If the Cisco solution will work it will allow us to move forward very quickly to replace all wireless equipment on campus by the beginning of Fall Semester. The wireless committee will test the proposed wireless solution and offer recommendations for implementation.

It is recommended that ITC approve the preliminary recommendations as presented. The recommendation was approved.

VII. CAMPUS EMAIL – KEVIN TAYLOR

At the February, 2009 meeting this topic was discussed by the ITC members to determine if the University should move away from providing email and replace it with an outsourced service or use the primary personal email that the student bring with them to the University. Council members discussed the advantages and disadvantages of a policy change and requested additional research of the options be done and that the topic be presented to the Student Commission.

As requested, additional information and recommendations were presented to the council members. Recommendations:

1. Acknowledge that there is a learning and adoption curve associated with the use of UMail as an official means of University communications.
2. Continue to use UMail as an official means of communications.
3. Improve education regarding the use of UMail to increase adoption.
4. Work to make UMail easier to use and resolve some areas of confusion regarding how email services are implemented.
5. Address issues related to the transition from student to alumni.

It is recommended that ITC accept the recommendation for the continued use of UMail as an official means of communication. Recommendation was approved with the request that the topic be revisited next year.

VIII. NEW LIBRARY CATALOG SOFTWARE – KENNING ARLITSCH

Postponed due to time constraints.

IX. OIT INFRASTRUCTURE AND OPERATIONS ORGANIZATIONAL CHANGES – JIM LIVINGSTON

Postponed due to time constraints.

X. PROJECT AND PORTFOLIO MANAGEMENT EXECUTIVE DASHBOARD – JOE TAYLOR

Postponed due to time constraints.

XI. PROJECT UPDATES

Workflow Committee – Jeff West

Postponed due to time constraints.

Password Synchronization Project – Dave Huth

Postponed due to time constraints.

Faculty Activity Report / Roll out – Paula Millington

Postponed due to time constraints.

Telephone Directory Project “uWho”

Postponed due to time constraints.

Secure Instant Messaging – Caprice Post

Postponed due to time constraints.

Wimba for Staff – Kevin Taylor and Jessica Stokes

Postponed due to time constraints.

Cellular Coverage – Kevin Taylor

Postponed due to time constraints.

MEETING ADJOURNED