

## University of Utah Campus Wireless Initiative Wireless Equipment Requests

This request process is for departments that want the Office of Information Technology (OIT) to own and maintain new wireless access points and equipment in their area, or to update and maintain existing wireless equipment. Requests can be submitted at any time to the Office of Information Technology, attention Dave Huth, 101 Wasatch Drive Suite 201, or electronically to [dave.huth@utah.edu](mailto:dave.huth@utah.edu). The [Student Computing Advisory Committee \(SCAC\)](#) will review and prioritize requests at designated times throughout the year.

### Guidelines

1. Funded systems must be accessible to all students.
2. Funded systems must adhere to hardware specifications as defined by the campus Wireless Committee, approved by ITC, and found at <http://www.it.utah.edu/leadership/committees/wireless/Wireless-Standards2.8.pdf>
3. Funded systems must adhere to security and authentication standards as defined by the campus Wireless Committee, approved by ITC and found at <http://www.it.utah.edu/leadership/committees/wireless/Wireless-Standards2.8.pdf> (including the encrypted uconnect network authentication).
4. Any exceptions to adherence to specifications must be reviewed and approved by the campus [Wireless Committee](#) and [ITC](#).
5. Installations installed by a college or department that will provide wireless coverage to common areas (outside or indoor public areas) must be coordinated with designated members of the campus Wireless Committee.
6. The [Student Computing Advisory Committee \(SCAC\)](#) will review your proposal at a designated time in the academic year. You will be advised of your approval/prioritization level after the review.

### Request Template

#### I. Request Summary

- A. Describe the desired wireless coverage area.

#### II. Summary of Total Requested Funding

- A. New and/or Replacement Equipment Cost Estimate. OIT Wireless staff will help with this estimate. Approved requests will be followed up with a formal site survey from which actual cost will be determined.
- B. Other/Equipment Costs.

#### III. Justification of the Request

- A. Describe how your request will benefit students.
- B. Describe your plans to move toward giving your students access to the Web and email through use of wireless devices.
- C. How does your request integrate with the [campus Strategic IT Plan](#) and/or [Campus Wireless Initiative](#)?