

COMMUNICATIONS MANAGEMENT SYSTEM (CMS) SECURITY AUTHORIZATION FORM

Person requesting access (all items are required, incomplete forms will be returned without processing.)

Employee ID	Full Name	Department	Phone
University Email Address			

This system does NOT support the U of U PeopleSoft organizational rollup so make sure to specify ALL OrgIDs, that you require access to.

For BU 01 and 04 requesting access to all activities and projects for the following Org IDs.			
For BU 02 and 03 requesting access to the following Org IDs.			
BU	OrgID	PI Responsible for OrgID (please print)	PI Signature

Access to the following specific Activities only

BU	OrgID	Activity	PI Responsible for Activity (please print)	PI Signature

Access to the following specific Projects only

BU	OrgID	Project	PI Responsible for Project (please print)	PI Signature

If more entries are needed complete and submit additional requests. Each request form must be complete with all employee information and signatures for each access item requested.

I am NOT a University of Utah employee but require access to this system. (Please check the box and explain why you require access to this system.)

I require access to this system because: _____

To be completed by OIT:

User access request processed

By: _____ Date: _____