ITS/UIT/UMB Halloween Party!

Date: October 26, 2018
Location: 102 Tower, Floors 1–7

Schedule of Events:

**10:00 – 11:00 Decorating Contest:** Photographer will make the rounds

**12:00 – 2:00 Costume Contest:** If you would like to be considered for the contest, come to have your photo taken in the Zion conference room on the 5th floor

**1:00 – 3:00** Bring your kids to walk through the floors and “trick-or-treat” with us! Those who would like to participate are invited to bring candy to pass out to all the little ghosts and goblins.

Through Oct 30th Vote for your favorite space and costume. (Survey to be emailed later.) **Winners announced Oct 31st**

GET STARTED BEGINNING OCTOBER 1ST ON YOUR OFFICE/CUBICLE DECORATING!

Be sure to follow the guidelines below to be eligible to win.

**DECORATING & COSTUME RULES!!**

**DON’T** use push pins or tape on the ceiling – use a paperclip between the ceiling tile and track to hang your decorations.

**DON’T** use noise-producing decorations (sigh, we know!)

**MAKE** sure decorations & costumes are workplace appropriate!
No masks.

Questions?
Contact Donna West – donna.west@hsc.utah.edu (x34046)